

**Course  
&  
Test Series**

 **CBSE**

 **ICSE**

 **NTSE**

 **Banking &  
Insurance**

 **Central Govt.  
Service**

 **State Govt.  
Services**

 **LAW  
Entrance**

 **MBA  
Entrance**

 **Railways & Metro  
Services**

**...many more**

**abhyasonline.in**

**Self-Made Assignment - MS Word**

**Merging, Splitting and Sorting of Tables in MS Word**

Make MS Word assignment using table option in MS Word.

**Title Page**

- **Title:** Current Affairs of 2024
- **Student Name:** [Your Name]
- **Class:** [Your Class]
- **Date of Submission:** [Submission Date]

**Content**

The assignment covers major current events in the following five categories:

1. **Politics:** Key elections, policy changes, and international summits that influenced global politics in 2024.
2. **Economy:** Significant economic developments, such as stock market trends, inflationary impacts, and global trade agreements.
3. **Technology:** Breakthroughs in artificial intelligence, major tech launches, and innovations impacting society.
4. **Sports:** Memorable achievements in sports, including tournament wins, record-breaking performances, and notable sports events.
5. **Environment:** Environmental challenges, climate change summits, and initiatives to promote sustainability.

Category	Event	Date	Description
Politics	Election in Country X	10-Jan-24	Details on the major election and its key outcomes.
Politics	New Policies in Country Y	20-Feb-24	Overview of new policies introduced and their potential impact.
Economy	Global Stock Market Surge	20-Feb-24	Analysis of market trends and economic impact worldwide.
Technology	Launch of Advanced AI System	5-Mar-24	Introduction of an AI system with transformative capabilities.
Environment	Annual Climate Change Summit	15-Apr-24	Global climate goals and key commitments made by countries.

Course  
&  
Test Series



CBSE



ICSE



NTSE



Banking &  
Insurance



Central Govt.  
Service



State Govt.  
Services



LAW  
Entrance



MBA  
Entrance



Railways & Metro  
Services

...many more

abhyasonline.in

Self-Made Assignment - MS Word

Merging, Splitting and Sorting of Tables in MS Word

Instructions for Table Formatting

1. **Merging Cells:**

To group events by **Category**, merge cells where the same category is repeated consecutively (e.g., both **Politics** rows).

2. **Splitting Cells:**

If more detail is required, split cells under the **Description** column.

**Example:** For the **Launch of Advanced AI System**, split the cell to add details on "System Introduction" and "Key Features".

3. **Sorting the Table:**

Arrange events in **Sequential** order by **Date** (**Date** in **Ascending** order.)

