

**Course
&
Test Series**

 **CBSE**

 **ICSE**

 **NTSE**

 **Banking &
Insurance**

 **Central Govt.
Service**

 **State Govt.
Services**

 **LAW
Entrance**

 **MBA
Entrance**

 **Railways & Metro
Services**

...many more

abhyasonline.in

Self-Made Assignment - MS Word

Cell Alignment, Delete Insert Rows and Columns in MS Word

Make MS Word assignment using table formatting option in MS Word.

Essay Content: Climate Summit 2024

Introduction

The Climate Summit of 2024 took place in Geneva, Switzerland. Leaders from many countries came together to talk about climate change. They discussed ways to reduce pollution and protect our planet. This meeting was very important because it focused on keeping our world safe.

Details

At the summit, they talked about clean energy, like wind and solar power. They also agreed to plant more trees and reduce air pollution. Many companies promised to help by using clean energy and reducing waste.

Impact

These decisions will help people and the planet. By reducing pollution, there will be cleaner air and fewer problems like extreme weather. This change might also create new jobs in clean energy and make our communities healthier.

Conclusion

The Climate Summit 2024 is a big step toward saving our planet. The promises made at the summit show that many people want to help the Earth. These decisions could lead to a cleaner and healthier future for all of us.

Section	Description	Date	Importance	Place
Introduction	Basic information about the summit	10-Jan-24	Explains why the summit happened	Geneva, Switzerland
Details	Talks about clean energy and pollution	11-Jan-24	Shows main topics discussed	Geneva, Switzerland
Impact	How it helps people and the planet	12-Jan-24	Explains benefits of the summit	Global
Conclusion	Summary and final thoughts	13-Jan-24	Importance of helping the planet	Global

Instructions for Working with the Table:

- Align the text of a table to center.

**Course
&
Test Series**

 **CBSE**

 **ICSE**

 **NTSE**

 **Banking &
Insurance**

 **Central Govt.
Service**

 **State Govt.
Services**

 **LAW
Entrance**

 **MBA
Entrance**

 **Railways & Metro
Services**

...many more

abhyasonline.in

Self-Made Assignment - MS Word

Cell Alignment, Delete Insert Rows and Columns in MS Word

- **Adding an Example Column**
 - **Let's add a column called "Countries Involved" to list the main countries that attended the Climate Summit.**

Countries Involved
USA, UK, China
India, Germany
Japan, Brazil
Canada, France

Add this column in a main table.

- **Deleting the Example Column**
 - **If you decide the "Countries Involved" column is not needed, you can delete it.**

