

**Course
&
Test Series**

Self-Made Assignment - MS Word

Page Size , Columns , Page Setup and Printing in MS Word

DARBUN IT TRAINING INSTITUTE
 Lorem ipsum do elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna.

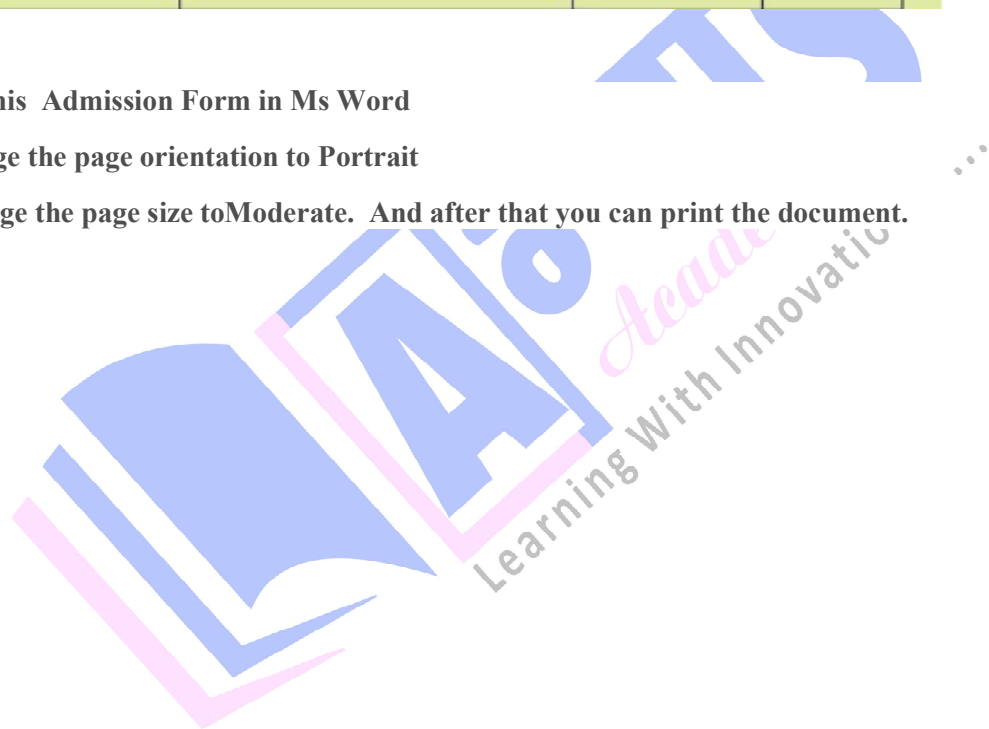
ADMISSION FORM

Form No:
 Student ID:

Name (Capital letter) <input style="width: 90%;" type="text"/>	<div style="border: 1px solid black; padding: 5px; width: 100%;"> PASSPORT SIZE COLOR PHOTO </div>		
Father's Name <input style="width: 90%;" type="text"/>			
Mother's Name <input style="width: 90%;" type="text"/>			
Date of Birth <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/>			
Gender: Male <input type="checkbox"/> Female <input type="checkbox"/> Martial Status: Single <input type="checkbox"/> Married <input type="checkbox"/> Religion: <input style="width: 50%;" type="text"/>			
Present Address <input style="width: 95%;" type="text"/>			
Permanent Address <input style="width: 95%;" type="text"/>			
Applicant's Phone No. <input style="width: 50%;" type="text"/>	Emergency Phone No. <input style="width: 30%;" type="text"/>		
Applicant's Email <input style="width: 50%;" type="text"/>	Applicant's Designation <input style="width: 30%;" type="text"/>		
Academic Record			
<input type="checkbox"/> Exam Passed	<input type="text"/> Name of the institute	<input type="text"/> Passing Year	<input type="text"/> Grade
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Make this Admission Form in Ms Word

1. Change the page orientation to Portrait
2. Change the page size to Moderate. And after that you can print the document.



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