

Course
&
Test Series

Self-Made Assignment - MS Power Point

Selecting Presentation Layout in Power Point

Make Presentation by using different Slide Layouts:

Slide 1: Title Slide

- **Layout:** Title Slide
- **Content:**
 - **Title:** "Understanding Computer Basics"
 - **Subtitle:** "By [Your Name]"

Slide 2: Introduction to Computers

- **Layout:** Title and Content
- **Content:**
 - **Title:** "What is a Computer?"
 - **Text:**
 - A computer is an electronic device that processes data and performs tasks based on instructions.
 - It is composed of hardware and software components.
 - Examples include desktops, laptops, and servers.

Slide 3: Components of a Computer

- **Layout:** Two Content
- **Content:**
 - **Title:** "Hardware vs. Software"
 - **Left Column:** "Hardware"
 - Physical components of a computer.
 - Examples: CPU, Monitor, Keyboard, Mouse.
 - **Right Column:** "Software"
 - Programs and instructions.
 - Examples: Operating Systems, Applications, Games.

Slide 4: Benefits and Challenges of Computers

- **Layout:** Comparison
- **Content:**
 - **Title:** "Advantages and Disadvantages"
 - **Left Column:** "Advantages"
 - Speeds up tasks.
 - Stores large amounts of data.
 - Enables communication and research.
 - **Right Column:** "Disadvantages"
 - Can lead to over-dependence.
 - Risk of data breaches.
 - Requires regular maintenance.

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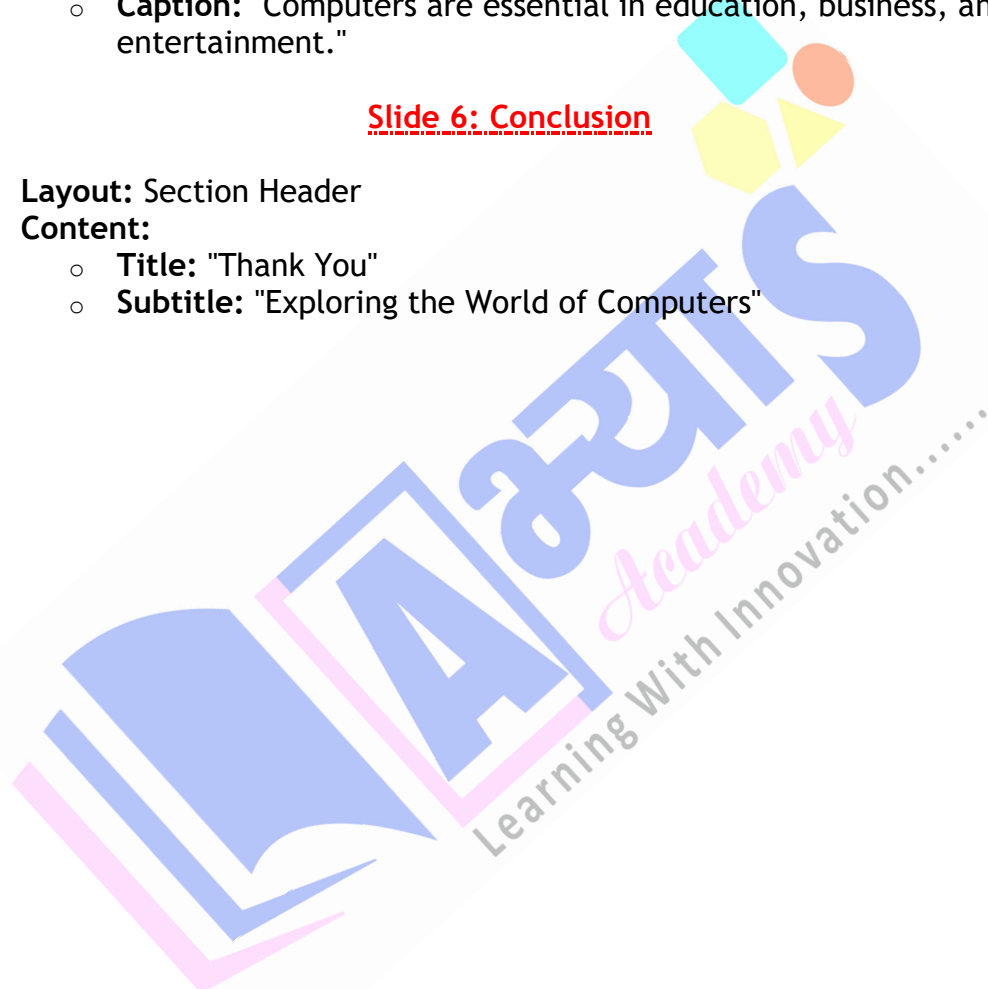
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Slide 5: Practical Use of Computers

- Layout: Picture with Caption
- Content:
 - Title: "Applications of Computers"
 - Picture: Include an image of a computer in use (e.g., programming, graphic design, or gaming).
 - Caption: "Computers are essential in education, business, and entertainment."

Slide 6: Conclusion

- Layout: Section Header
- Content:
 - Title: "Thank You"
 - Subtitle: "Exploring the World of Computers"



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