

Course
&
Test Series

Self-Made Assignment - Notepad

Using File Menu in Notepad

Create a text file in Notepad by using file menu:

1. Create a New Document:

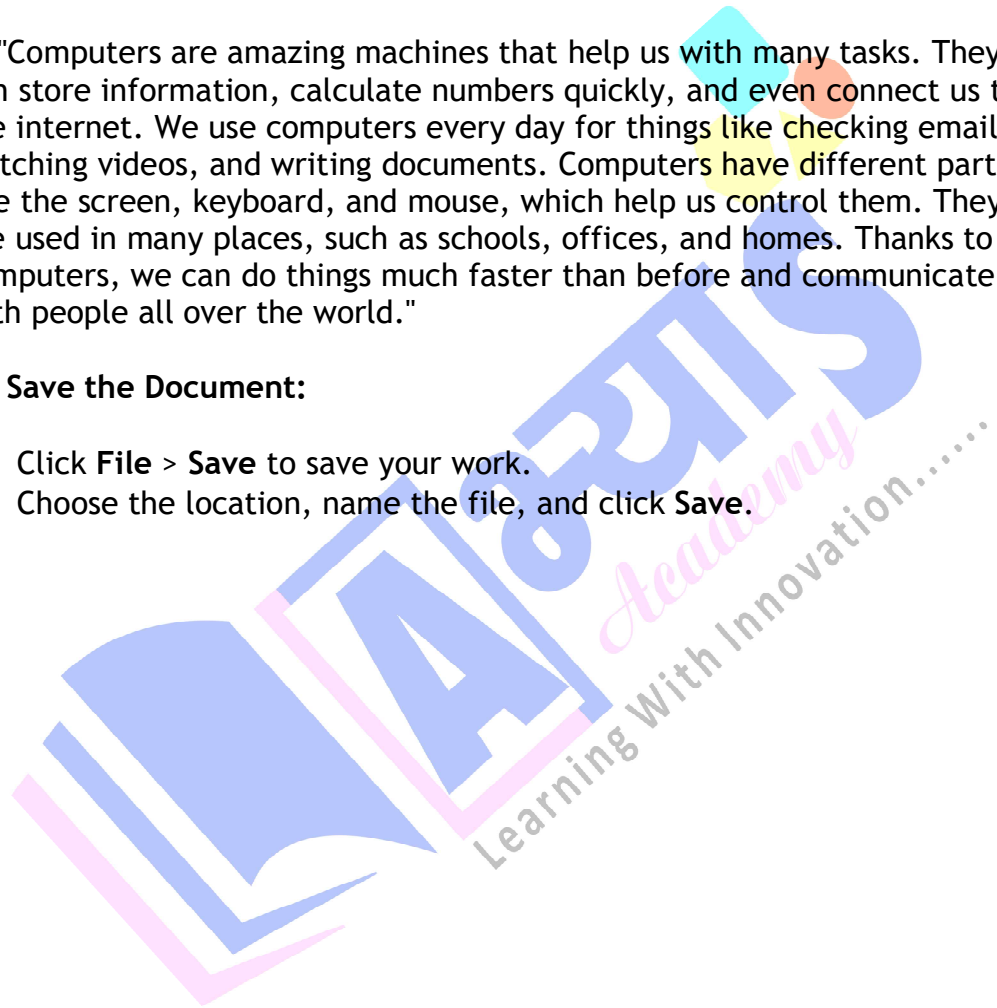
- Click **File** > **New** to start a new text document.

2. Write Content:

"Computers are amazing machines that help us with many tasks. They can store information, calculate numbers quickly, and even connect us to the internet. We use computers every day for things like checking email, watching videos, and writing documents. Computers have different parts, like the screen, keyboard, and mouse, which help us control them. They are used in many places, such as schools, offices, and homes. Thanks to computers, we can do things much faster than before and communicate with people all over the world."

3. Save the Document:

- Click **File** > **Save** to save your work.
- Choose the location, name the file, and click **Save**.



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