

Course
&
Test Series

Self-Made Assignment - Notepad

Using Find and Replace in Notepad

Open Notepad and type the following paragraph:

The keyboard is one of the most essential input devices for a computer, allowing users to type text, execute commands, and interact with software. It consists of a set of keys, each serving a unique function, from letters and numbers to special characters and shortcuts. Modern keyboards are designed for comfort and efficiency, with ergonomic layouts and responsive keys. Whether you're writing an email, coding, or gaming, the keyboard plays a critical role in your daily computing tasks.

1. Task 1: Find a Specific Word

- Use the *Find* feature (Ctrl + F) to search for the word “keyboard”.
- Check how many occurrences of “keyboard” appear in the paragraph.
- Close the Find dialog once you've noted the occurrences.

2. Task 2: Replace a Word

- Now, use the *Replace* feature (Ctrl + H).
- In the "Find what" field, type “keyboard”.
- In the "Replace with" field, type “typing device”.
- Click on *Replace All*.

The paragraph should now read:

The typing device is one of the most essential input devices for a computer, allowing users to type text, execute commands, and interact with software. It consists of a set of keys, each serving a unique function, from letters and numbers to special characters and shortcuts. Modern typing devices are designed for comfort and efficiency, with ergonomic layouts and responsive keys. Whether you're writing an email, coding, or gaming, the typing device plays a critical role in your daily computing tasks.

- Save this file as task1.txt.

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