

Course  
&  
Test Series

Self-Made Assignment - MS Word

Entering & Editing Text, Paragraph Creation in MS Word

## CURRICULUM VITAE

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### OBJECTIVE

- Aspire to work with an organization where the environment foster a continual learning process and where can prove my hard work, which will give prolific result to organization.

### EDUCATION QUALIFICATION

- Pursuing B.A from IGNOU.
- 12<sup>th</sup> passed from CBSE Board.
- 10<sup>th</sup> passed from CBSE Board.

### PROFESSIONAL QUALIFICATION

- One year Diploma **COMPUTER APPLICATION & WEB DESIGNING** from "KHAZANI WOMEN'S POLYTECHNIC".

### TECHNICAL QUALIFICATION

- **MS-OFFICE:-** Word, Excel, PowerPoint
- **WEB DESIGNING:-** HTML, DHTML, JavaScript, Dreamweaver
- **LANGUAGE:-** C++, C#
- **DTP:-** PageMaker, CorelDraw, Photoshop

 CBSE

 ICSE

 NTSE

 Banking & Insurance

 Central Govt. Service

 State Govt. Services

 LAW Entrance

 MBA Entrance

 Railways & Metro Services

...many more

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