

Course
&
Test Series

Self-Made Assignment - MS Word

Bullets and Numbering , Border and Shading in MS Word

Create the following lists:

- I. Computer
 - a. Hardware
 - i. Internal Hardware
 - I. Motherboard
 - II. Hard disk
 - III. RAM
 - IV. ROM
 - V. CD/DVD writer
 - VI. SMPS
 - ii. External hardware
 - I. Keyboard
 - II. Mouse
 - III. Scanner
 - IV. Speaker
 - V. Monitor
 - VI. printer
 - b. Software
 - i. System Software (Operating System)
 - I. Windows XP
 - II. Windows 7,8,10
 - III. Linux
 - IV. Mac
 - ii. Application software
 - I. Ms Office
 - a. Ms word
 - b. Ms excel
 - c. Ms power point
 - d. Ms access
 - e. Ms outlook
 - II. Typing
 - III. Tally

 CBSE

 ICSE

 NTSE

 Banking &
Insurance

 Central Govt.
Service

 State Govt.
Services

 LAW
Entrance

 MBA
Entrance

 Railways & Metro
Services

...many more

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