

**Course
&
Test Series**

 **CBSE**

 **ICSE**

 **NTSE**

 **Banking &
Insurance**

 **Central Govt.
Service**

 **State Govt.
Services**

 **LAW
Entrance**

 **MBA
Entrance**

 **Railways & Metro
Services**

...many more

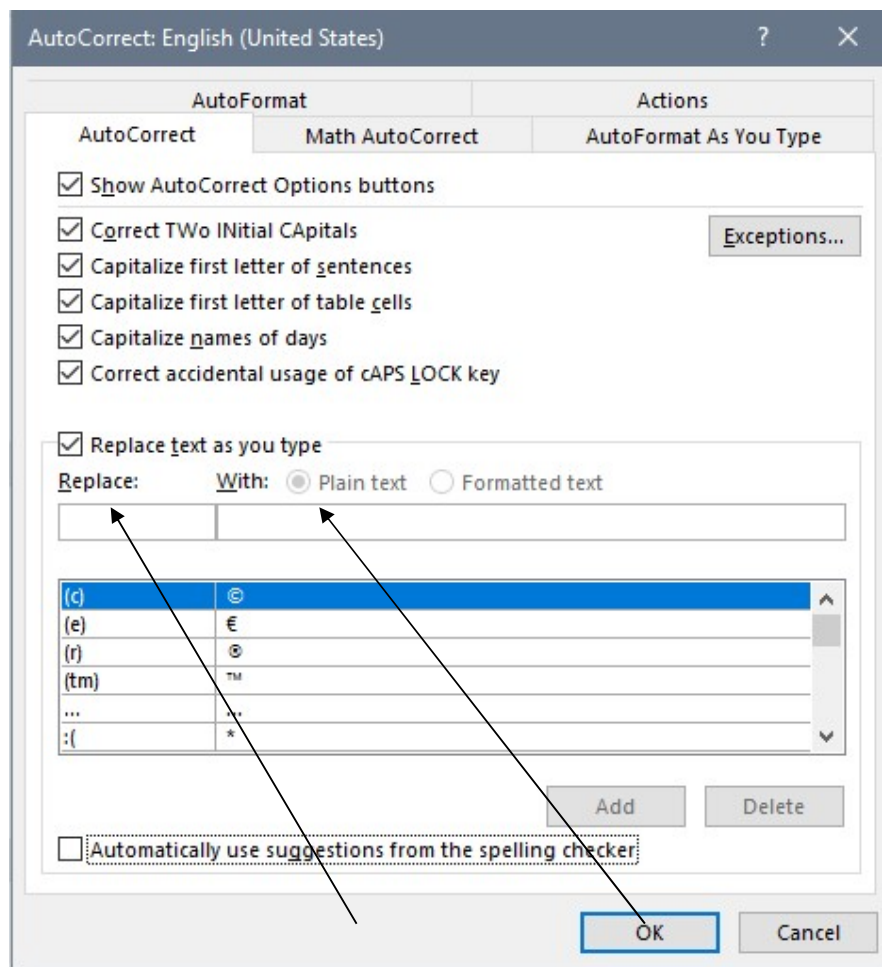
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Self-Made Assignment - MS Word

Autocorrect and Bookmark in MS Word

Autocorrect Options:

- Go to File Menu.
- Click on Options.
- Then Click on Autocorrect option under Proofing. When you click on Autocorrect Option this will look like as given below:



In Replace Type box type the word P&l with Profit and Loss.

After adding all these words in Autocorrect type the given below paragraph:

During the quarterly review, the management emphasized improving **P&L** margins by cutting unnecessary expenses. They identified that a better **ROI** could be achieved by

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investing in new technologies. By closely examining **EBITDA**, they discovered areas where operational costs could be reduced without compromising quality. Addressing the increasing **COGS**, the procurement team explored alternative suppliers to control costs. Meanwhile, efficient management of **AR/AP** helped maintain liquidity, ensuring the company could meet its short-term obligations and invest in growth opportunities.

Our finance team analyzed the **P&L** statement to assess the company's profitability. The CFO focused on improving **ROI** by optimizing expenses and increasing revenue streams. A detailed **EBITDA** report was prepared to evaluate operational performance before interest and tax adjustments.

Paragraph will look like:

During the quarterly review, the management emphasized improving **Profit and loss** margins by cutting unnecessary expenses. They identified that a better **Return on investment**. could be achieved by investing in new technologies. By closely examining **Earnings Before Interest, Taxes, Depreciation, and Amortization** they discovered areas where operational costs could be reduced without compromising quality. Addressing the increasing **Cost of Goods**. Sold the procurement team explored alternative suppliers to control costs. Meanwhile, efficient management of **Accounts Receivable / Accounts Payable** helped maintain liquidity, ensuring the company could meet its short-term obligations and invest in growth opportunities.

Our finance team analyzed the **Profit and Loss** statement to assess the company's profitability. The CFO focused on improving **Return on Investment** by optimizing expenses and increasing revenue streams. A detailed – **Earnings Before Interest, Taxes, Depreciation, and Amortization** report was prepared to evaluate operational performance before interest and tax adjustments.

