

Course
&
Test Series

Self-Made Assignment - MS Word

Spell Check and Thesaurus in MS Word

Make this file and save file with the name "Spell Check."

The advertisement in the newspaper misspelled the name of the brand. Many people who saw it didn't notice the error immediately, which was unfortunately. The lack of accurate spelling may lead to confusion for customers and a decline in sales. It is very important to use the correct words and make sure everything is correct before publishing any type of ad. If someone finds an error too late, it can cause reputation damage for a company, and the public may begin to question the reliability of their services. Words matter, so always double-check your work, especially when it comes to formal communication.

Now your Paragraph should look like this after Spell Check.

The advertisement in the newspaper misspelled the name of the brand. Many people who saw it didn't notice the error immediately, which was unfortunately. The lack of **accurate** spelling may lead to confusion for **customers** and a decline in sales. It is very **important** to use the correct words and make sure everything is correct before publishing any type of ad. If someone finds an error too late, it can cause reputation damage for a company, and the public may begin to question the reliability of their services. Words matter, so always double-check your work, especially when it comes to formal communication

Using Spell Check

- Correct the Spelling Errors: "advtisement" → advertisement - "newspapper" → newspaper - "mispelled" → misspelled - "didnt" → didn't - "notic" → notice - "unfortunetly" → unfortunately
- After Correcting the spelling error you have to use the Synonyms.

Using Thesaurus

- Replacing them with synonyms like "accurate" for "correct", and "clients" for "customers".
- Replacing them with synonyms like "important" may choose "crucial" or "vital".

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