

**Course  
&  
Test Series**

 **CBSE**

 **ICSE**

 **NTSE**

 **Banking &  
Insurance**

 **Central Govt.  
Service**

 **State Govt.  
Services**

 **LAW  
Entrance**

 **MBA  
Entrance**

 **Railways & Metro  
Services**

**...many more**

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**Self-Made Assignment - MS EXCEL**

**Use of Count IF and Count IFs Function in MS Excel**

**Dataset:**

	A	B	C	D	E	F	G
<b>1</b>	<b>Employee Name</b>	<b>Department</b>	<b>Attendance (Days)</b>	<b>Performance Rating</b>	<b>Project Completed</b>	<b>City</b>	<b>Year</b>
2	Rahul Singh	IT	24	Excellent	5	Mumbai	2023
3	Pooja Sharma	HR	22	Good	3	Delhi	2023
4	Arjun Mehta	IT	26	Excellent	6	Bangalore	2024
5	Sneha Verma	Sales	20	Average	2	Chennai	2023
6	Karan Iyer	IT	23	Good	4	Mumbai	2024
7	Neha Kapoor	HR	21	Good	3	Delhi	2023
8	Rajat Nair	IT	27	Excellent	7	Bangalore	2024
9	Ananya Das	Sales	19	Average	2	Chennai	2023
10	Manish Patil	HR	25	Excellent	5	Mumbai	2024
11	Kavita Joshi	Sales	22	Good	4	Delhi	2023
12	Suresh Reddy	IT	28	Excellent	8	Bangalore	2024
13	Rohan Kulkarni	HR	24	Good	3	Chennai	2023
14	Meera Nair	Sales	20	Average	2	Mumbai	2024
15	Aditya Raj	IT	26	Excellent	6	Delhi	2023
16	Simran Kaur	Sales	23	Good	5	Bangalore	2024

**Tasks:**

- Count how many employees are in the IT department.  
**=COUNTIF(B2:B16, "IT")**
- Count how many employees have an attendance of more than 25 days.  
**=COUNTIF(C2:C16, ">25")**
- Count how many employees have a performance rating of 'Excellent'.
- Count how many employees are from Mumbai.
- Count how many employees worked in 2023.
- Count how many employees have 'Good' performance rating in HR department.