

**Course
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Self-Made Assignment - MS Excel

Use of H-LOOKUP Function in MS Excel



Make this Dataset.

Item Name	Laptop	Tablet	Charger	Monitor	Mouse	Speaker	Printer	Webcam	Camera
Cost Price	₹ 500	₹ 150	₹ 10	₹ 100	₹ 15	₹ 50	₹ 150	₹ 40	₹ 300
Sale Price	₹ 700	₹ 250	₹ 20	₹ 150	₹ 30	₹ 90	₹ 250	₹ 75	₹ 450

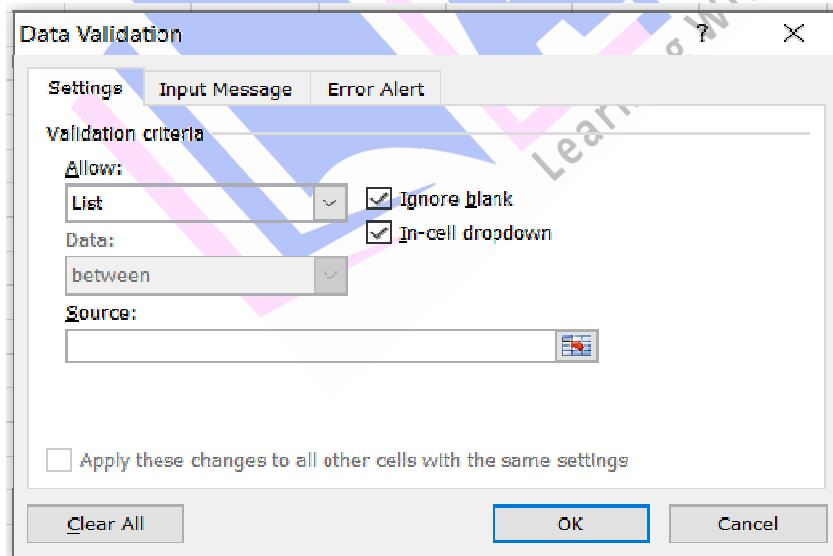
1. Find:

Item Name	
Cost Price	
Sale Price	

Use HLOOKUP when enter the Item Name, Cost price and Sale Price will return to the related item name.

Steps to create a Dropdown Name List:

1. First create an Item Name List.
 - a. Click on Item Name Cell. Go to Data Validation on Data Tab.
 - b. In Allow search box Choose List.
 - c. In Source search box select Item Name from Laptop to Camera.



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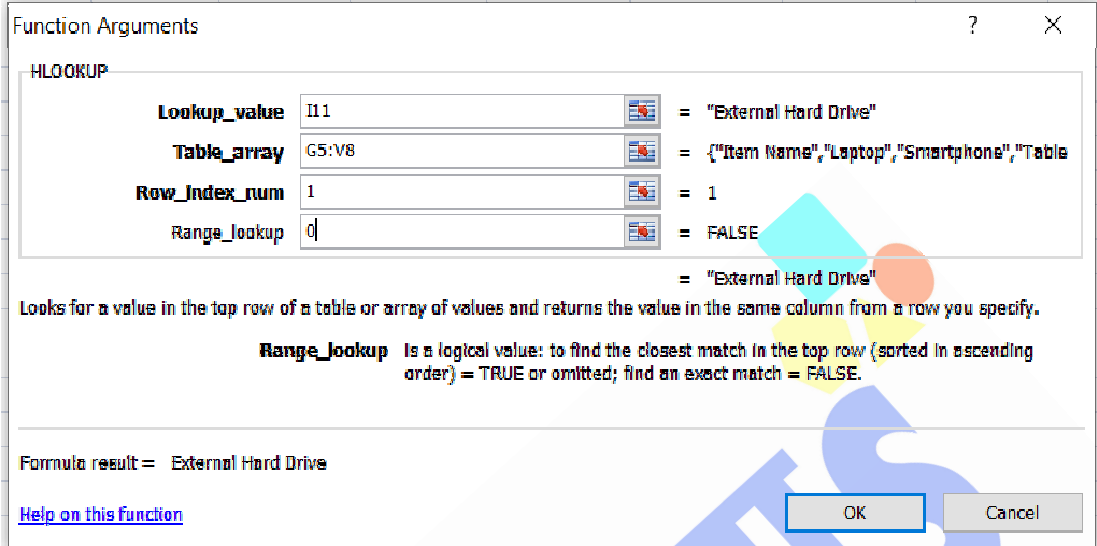
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2. Use HLOOKUP in the Item Name Cell.



- a. In lookup Value select the Item Name Cell.
- b. In Table Array select the Entire Table.
- c. In Row Index Number Type 1.
- d. In Range lookup Type 0.

3. Use HLOOKUP Function like shown above for “Cost Price and Sale Price”.