

Course
&
Test Series

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Self-Made Assignment - MS EXCEL

Inserting Textboxes and Other Files in MS Word

Nature:

Nature has a way of inspiring peace and creativity in our minds. The sight of lush green trees, the sound of flowing water, and the gentle touch of a cool breeze make us feel refreshed. In today's fast-paced world, taking time to enjoy nature can bring immense joy and relaxation. Whether it's a walk in the park or watching the sunset, nature always has something beautiful to offer.

(Insert an image of Nature of your choice and apply formatting according to task given below)

Apply Formatting

- Resize the picture to **height: 3 inches** and **width: 4 inches**.
- Apply a **Picture Style** of your choice (e.g., shadow, reflection, or 3D effect).
- Add a **border** of **2 pt thickness** and choose any color.

Insert a Caption

- Add a caption below the picture with the text: "**This is a formatted picture in MS Word.**"

Wrap Text and Position

- Change the **Text Wrapping** to "**Square**" and position the picture to the **right of the paragraph**.