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Test Series

Self-Made Assignment - Computerized Accounting

Gateway of Tally

Do These Multiple Choice Questions:

1. What is the entry point for performing any task in Tally?
 - a) Control Centre
 - b) Gateway of Tally
 - c) Reports Section
 - d) Company Manager
2. Which of the following is part of the Gateway of Tally?
 - a) Horizontal Button Bar
 - b) Vertical Button Bar
 - c) Product Info Panel
 - d) All of the above
3. Where is the Horizontal Button Bar located in Tally?
 - a) At the bottom of the screen
 - b) At the left side of the screen
 - c) At the top of the screen
 - d) In the middle of the screen
4. Which button is used to change the Current Date in Tally?
 - a) F2
 - b) Alt+F2
 - c) F1
 - d) Alt+C
5. Which arithmetic operators are available for use in Tally's Calculator?
 - a) +, -, *, /
 - b) ^, *, +
 - c) %, &, #
 - d) =, +, -
6. How can you reset the Current Period in Tally?
 - a) Press F12
 - b) Click Alt+F2
 - c) Press F2
 - d) Use the Control Centre
7. How can you return to the immediate upper level menu in Tally?
 - a) Click on the "Quit" button
 - b) Press the Esc key

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- c) Press Alt+F1
d) Click the Cross (X) button at the rightmost of the current work area handle

8. To get help about any topic in Tally, you should press:

- a) Alt+H
b) F1
c) Ctrl+H
d) Alt+F2

9. Which of the following is shown in the 'Current Period' section in Tally?

- a) Active Company
b) Starting and Ending Date of the Current Period
c) Tally Version
d) Report Information

10. To invoke the Tally Calculator, which shortcut key is used?

- a) Ctrl+M
b) Ctrl+N
c) Alt+C
d) F2

11. Which of the following is NOT part of the Current Status section in Tally?

- a) Current Period
b) Active Company
c) Reports Section
d) Current Date

12. What does the 'M' button in the Horizontal Button Bar do?

- a) Upload Report
b) Send Email
c) Export Data
d) Print Report

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