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Self-Made Assignment- Employability Skills

Essential Digital Skills

Solve this MCQ Questions

1. What is one example of digital communication?
 - A. Reading a newspaper
 - B. Using WhatsApp
 - C. Riding a bicycle
 - D. Playing football
2. Which device is commonly used for online classes?
 - A. Television
 - B. Fan
 - C. Smartphone
 - D. Calculator
3. What should you look for in a safe website?
 - A. www
 - B. https://
 - C. com
 - D. net
4. Why is it important to learn digital skills?
 - A. To play games only
 - B. To waste time online
 - C. For fun only
 - D. For learning, working, and daily life
5. What is used to protect a device from viruses?
 - A. Games
 - B. Antivirus software
 - C. Music apps
 - D. Wallpapers
6. What should you do before clicking on a link in an email?
 - A. Click quickly
 - B. Ignore it
 - C. Check if it is safe
 - D. Forward it to everyone
7. What is the correct place to download apps?
 - A. Random websites
 - B. Official app stores
 - C. From friends
 - D. Social media

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8. Which of these is a productivity tool?
A. YouTube
B. Netflix
C. Google Docs
D. Instagram
9. What is a responsible online behavior?
A. Sharing fake news
B. Bullying others
C. Being kind and respectful
D. Using others' passwords
10. What can Microsoft Excel be used for?
A. Watching videos
B. Making presentations
C. Performing calculations
D. Taking selfies
11. What is the use of Google Slides?
A. Listening to music
B. Creating presentations
C. Reading news
D. Calling friends
12. What should a strong password include?
A. Only your name
B. Simple numbers
C. Mix of letters, numbers, and symbols
D. Your birthdate only
13. What does two-factor authentication do?
A. Makes games faster
B. Adds extra security
C. Deletes old messages
D. Helps in drawing
14. Which tool is used for video meetings?
A. Google Meet
B. MS Paint
C. Calculator
D. VLC Player

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15. What should you avoid sharing without permission?
- A. Notes
 - B. Homework
 - C. Personal details or photos of others
 - D. Books



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