

**Course
&
Test Series**

Self Made Assignment - Computerized Accounting Tally

Create Attendance or Production Voucher (Payroll)

Q1: Attendance Voucher Entry

Your company, ABC Pvt. Ltd., has 5 employees. You are required to enter attendance for the month of May 2025. Below are the details:

| Employee Name | Designation | No. of Days Present | No. of Leaves (Paid) | Weekly Offs |
|---------------|-----------------|---------------------|----------------------|-------------|
| John Smith | Accountant | 22 | 2 | 4 |
| Rita Sharma | Sales Executive | 20 | 4 | 4 |
| Arjun Mehta | Clerk | 18 | 5 | 4 |
| Neha Gupta | HR Executive | 21 | 3 | 4 |
| Manish Roy | Manager | 23 | 1 | 4 |

Q2: Production Voucher for Wage Calculation

You are managing workers in a factory who are paid based on their production output. For the week ending 24th May 2025, the following output was recorded:

| Worker Name | Department | Output (in units) | Rate per Unit |
|-------------|------------|-------------------|---------------|
| Ram Kumar | Assembly | 400 | ₹5 |
| Salma Begum | Packaging | 350 | ₹4 |
| Ravi Das | Cutting | 300 | ₹6 |

Q3: Generate Production Vouchers

Use the given data to create **individual production vouchers** for the workers below. Use 24th May 2025 as the voucher date:

| Worker Name | Department | Units Produced | Rate per Unit |
|-------------|------------|----------------|---------------|
| Ram Kumar | Assembly | 400 | ₹5 |
| Salma Begum | Packaging | 350 | ₹4 |
| Ravi Das | Cutting | 300 | ₹6 |

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