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Test Series

Self-Made Assignment - MS PowerPoint

Proofing, Language and Compare Group in MS Powerpoint

Answer this Multiple Choice Questions

 CBSE

1. What does the Spelling tool in PowerPoint do?

- A) Adds pictures
- B) Checks for spelling mistakes
- C) Makes animations
- D) Translates text

 ICSE

2. Where do spelling mistakes appear in PowerPoint?

- A) Bolded
- B) Underlined
- C) Italic
- D) Hidden

 NTSE

3. What does the Research feature help you find?

- A) Spelling errors
- B) Background colors
- C) Reliable information
- D) Animations

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4. Can you use the Research tool to find images?

- A) No
- B) Yes

 Central Govt. Service

5. What is the Thesaurus used for in PowerPoint?

- A) To check grammar
- B) To find synonyms and antonyms
- C) To insert videos
- D) To add slides

 State Govt. Services

 LAW Entrance

6. Where is the Thesaurus tool found?

- A) Design tab
- B) Insert tab
- C) Review tab
- D) Home tab

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7. What does the Translate feature do?

- A) Fix typos
- B) Turn text into audio
- C) Change text into another language
- D) Add transitions

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8. Which tab contains the Translate tool?

- A) Design
- B) Review
- C) View
- D) File

9. What can the Language feature do?

- A) Play music
- B) Change slide size
- C) Set proofing language
- D) Print the slides

10. Can the Language tool help with multilingual presentations?

- A) No
- B) Yes

11. What does the Compare feature do?

- A) Compare slide designs
- B) Compare two versions of a presentation
- C) Compare fonts
- D) Compare colors

12. Where is the Compare tool found?

- A) Insert tab
- B) View tab
- C) Review tab
- D) Home tab

13. What happens after clicking Compare and choosing a file?

- A) It prints the file
- B) It merges the slides
- C) The Revisions pane appears
- D) It deletes the file

14. What can you do in the Revisions pane?

- A) Add transitions
- B) Accept or reject changes
- C) Change background
- D) Edit themes

15. What is the final step after reviewing all changes in Compare?

- A) Print the slides

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- B) Close PowerPoint
- C) Save the updated presentation
- D) Change slide size

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